



## Elks Lodge 2581 House Committee

[house@bpoe2581.com](mailto:house@bpoe2581.com)  
[Lodge Web Site](#)



Meeting Minutes  
October 6, 2015

### Opening

The regular meeting of the Elks Lodge 2581 House Committee was called to order at 09:00 A.M. on October 6, 2015 at Elks Lodge 2581 by Reed Simpson, Chair..

### Present

Dan Fajardo, Tony Woodbeck (ER), David Brandt, John Link, Bob Howe and Reed Simpson.

### Purpose of the Lodge House Committee:

The House Committee is the governing body with responsibility for (from the Bylaws):

“THE HOUSE COMMITTEE SHALL HAVE FULL CHARGE OF THE OPERATION OF ALL CLUB FACILITIES (BAR, KITCHEN, AND JANITORIAL) AND ARE CUSTODIANS OF ALL PROPERTIES CONTAINED THEREIN. THE HOUSE COMMITTEE SHALL BE RESPONSIBLE FOR THE ENFORCEMENT OF HOUSE RULES AS ADOPTED BY THAT COMMITTEE AND APPROVED BY THE MEMBERSHIP OF THE LODGE”.

### Liaison Responsibilities:

- |                                     |                          |
|-------------------------------------|--------------------------|
| 1. Committee Chair:                 | Reed Simpson             |
| 2. Committee Secretary:             | Reed Simpson             |
| 3. Building and facilities liaison: | John Link                |
| 4. Lodge Behavior:                  | Bob Howe                 |
| 5. Kitchen:                         | David Brandt/Dan Fajardo |
| 6. Bar:                             | Reed Simpson/Dan Fajardo |
| 7. Bingo                            | Bob Howe                 |
| 8. Website/Calendar/Gallery         | Reed Simpson             |

### Committee Actions –Open items/decisions:

1. Investigate and procure (pending Board funding approval) round “bistro” style tables (to seat 5+) for the Lounge – to replace the existing rectangular tables (Dan Fajardo).
2. Investigate the feasibility of replacing the main room tables with 8+ person round (60+”) tables (Dan Fajardo).

## Elks Lodge 2581 House Committee

3. Approval to implement a Lodge Store/Calendar/Gallery following successful feasibility study. The store will be utilized to sell tickets for events, automating dues payments and facilitating direct donations, etc. Approved for submittal to Board requesting funding of \$50/month (average as several fees are annual).
4. Kitchen and Bar inventory will be changed from monthly **manual count** to **perpetual**.
5. Event Ticket prices: Event tickets purchased before the Tuesday preceding the event will be receive a \$2.50 discount each in order to encourage advance purchases to allow for the purchasing of food.
6. Drink pricing: Review drink pricing with Bar personnel.
7. Bar Job duties will be prepared (meet with Bar personnel) to determine how Lodge Management can best manage/support the volunteers.
8. Evaluate the feasibility of installing an ATM machine.
9. Review food/bar income/expense allocation for/to events.
10. Investigate the feasibility of re-introducing Pull Tabs.

### Projects:

1. Lounge area redesign: The lounge area redesign project was approved – subject to approval of details by the House Committee and of the Board if any funds are needed. (see Committee Actions - #4).
2. Lodge carpet replacement: Floating Luxury Vinyl Tile style flooring will replace existing carpeting using Home Depot Allure Ultra or equivalent commercial grade materials. The pool table will be re-located as part of the project. **Project on HOLD pending receipt of funding**
3. Capital improvement projects – **Funding received from Elks State (loan). – priority to be established.**
  - a. Paint lodge outside – colors selected
  - b. Carpet replacement
  - c. Level Floor - completed
  - d. Gutters – pending painting completion
  - e. Dining hall tables/seating
  - f. Roof repairs – in work
  - g. Bar floor repair/replacement
  - h. Bar dishwasher replacement

### Agenda for Next Meeting

TBD – members to submit.

### Adjournment

Meeting was adjourned at 10:00 A.M. by Reed Simpson, Chair.. The next regular meeting will be at 9:00 A.M. on November 10, 2015, at Elks Lodge 2581. Special meetings will be called as required.

Contact the House Committee at: <mailto:house@bpoe2581.com>

## Elks Lodge 2581 House Committee

Minutes submitted by: Reed Simpson.

### Lodge Contacts:

Board Of Directors [board@bpoe2581.org](mailto:board@bpoe2581.org)

Exalted Ruler [er@bpoe2581.org](mailto:er@bpoe2581.org)

House Committee [house@bpoe2581.org](mailto:house@bpoe2581.org)

Lodge Office [office@bpoe2581.org](mailto:office@bpoe2581.org)

Lodge Secretary [secretary@bpoe2581.org](mailto:secretary@bpoe2581.org)

Lodge Treasurer [treasurer@bpoe2581.org](mailto:treasurer@bpoe2581.org)

Web Site [Lodge Web Site](#)

[Elks Lodge Listing on Elks US Website](#)

[Lodge Facebook Page](#)

<http://clamdiggerrodun.org>

Contact the House Committee at: <mailto:house@bpoe2581.com>